

Wishram School  
Board Minutes

January 26, 2016

**School Board Directors in attendance:**

Kandy Churchwell  
Eugene Wilson  
Detmar McCullough

**School District employees in attendance:**

Mike Roberts, Superintendent/Principal  
Tye Churchwell, Director of Operations  
Sarah Hathaway, Business Manager  
Paul Pickette, Lead Teacher

**Guests present:** (at 5:25) Peter Leon

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Call to Order at 5:00 by K.Churchwell

Pledge of Allegiance lead by K.Churchwell

Roll Call – Clyde Rosa, Jeri Ruefer-Hore excused.

**Questions/comments from audience**

None

**Superintendent report**

ICU assembly completed and all students are now aware that the ICU program has started.

“0 hour” weight lifting class being taught by Mr. Roberts and the students will receive credit.

**Director of Operations report**

Students informed of policy revision regarding athletics eligibility as it relates to grades. Per revised policy, a student is not eligible while carrying an F.

8 of 11 cameras are installed and functional. 4 exterior will be scheduled for installation on a dry weather day to ensure no moisture gets inside the housing. We are pleased with the quality of the cameras.

Remote access to the cameras for Mr. Roberts and T.Churchwell is in process.

Firearms training – Mr. Roberts and T. Churchwell met with Sherriff’s office last week regarding training.

Football – next year will be 11 man football which will offer many more competition options.

Winter sports are winding down. Reviewed schedules.

**Staff Reports**

Elementary – Mr. Pickette: Reviewed the elementary upcoming activities including the Eagles field trip for 5th and 6th grade. Awards ceremony next week. ASB is planning the Mystery Dinner fundraiser.

Secondary – Mr. Cameron: EOC retakes for math were completed last week. Upcoming EOC are scheduled for Science. Awards ceremony also scheduled. Secondary will be going on a Ski trip in February. Glenwood School will be there at the same time.

**Old Business**

None

**New Business**

CALENDAR REVISION- 2/12/16 Reversed back to a “Break Day” as allowed by the waiver received from OSPI. The September fire evacuation day does not have to be made up. The calendar is to be revised to reflect February 12, 2016 as a Break Day.

**D.McCullough motioned to approve the revised calendar revision.**

**E.Wilson seconded the motion.**

**Motion PASSED**

# Wishram School Board Minutes

**Other Items of School Business**

**Required firearms equipment**

T.Churchwell reviewed the meeting held with the Sherriff's officer regarding necessary firearms equipment and safety equipment. The Sherriff's office requires that the safety officers have the same equipment that they will actually use. T.Churchwell researched pricing for the equipment required.  
Equipment expense estimate: \$6000

Guest P.Leon was given the floor with a question and he inquired if the school has considered a biometric safe. T.Churchwell responded that it was considered and discussed with the Sherriff's office and it will continue to be considered as long as the safe meets the size requirements and installation limitations.

**E.WILSON motioned to approve the recommended firearms and firearms safety equipment.  
D.McCULLOUGH seconded the motion.  
Motion PASSED**

**School Board Minutes**

DECEMBER 22ND 2015

**E.WILSON motioned to approve the board meeting minutes from 12/22/2015 as written.  
D.McCULLOUGH seconded the motion.  
Motion PASSED**

**Consent Agenda**

- a. *Voucher approval-review of monthly bills*
- b. *Budget status report*
- c. *Payroll*

	WARRANT NUMBER	AMOUNT
<b>GENERAL FUND</b>		
ACCOUNTS PAYABLE	31209	\$42.11
	31181-31208	\$22,218.90
	TOTAL	<b>\$22,261.01</b>
PAYROLL	31156-31163	\$1,975.49
PAYROLL VENDORS	31164-31180	\$26,498.84
PAYROLL FUNDS XFER		\$94,473.25
TOTAL PAYROLL		<b>\$122,947.58</b>
<b>ASB</b>		
ACCOUNTS PAYABLE	1940	\$4.06
	1936-1939	\$276.24
	TOTAL	<b>\$280.30</b>
<b>TRUST</b>		
ACCOUNTS PAYABLE	48-49	<b>\$1,289.68</b>
<b>CAPITAL PROJECTS</b>		
ACCOUNTS PAYABLE		\$0.00
<b>TRANSPORTATION</b>		
ACCOUNTS PAYABLE		\$0.00

# Wishram School Board Minutes

**D.McCULLOUGH motioned to approve the consent agenda in its entirety.  
E.WILSON seconded the motion.  
Motion passed**

## **Policy Updates – 2nd Reading**

NEW		
Policy and Procedure	6101	Federal Cash and Financial Management
UPDATES		
Policy	2107	Comprehensive Early Literacy Plan
Policy and Procedure	2410	High School Graduation Requirements
Policy	2421	Promotion/Retention
Policy	3141	Nonresident Students
Policy and Procedure	5202	Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program
Policy	5222	Job Sharing Staff Members
Policy and Procedure	5231	Length of Work Day
Policy	5251	Conflicts of Interest
Policy and Procedure	5252	Staff Participation in Political Activities
Policy and Procedure	5253	Maintaining Professional Staff/Student Boundaries
Policy	5260	Personnel Records
Policy and Procedure	5270	Resolution of Staff Complaints
Policy and Procedure	5271	Reporting Improper Governmental Action (Whistleblower Protection)
Policy	6220	Bid Requirements
DELETIONS		
Procedure	5252	Staff Participation
TABLES OF CONTENTS		
	6000	Series

E.WILSON motioned to approve the 2ND reading  
D.McCULLOUGH seconded the motion  
Motion passed.

## **Policy Updates – 1 Reading**

- NEW  
CLASSIFICATION: ESSENTIAL
- Policy and Procedure 6106, Allowable Costs for Federal Programs
- UPDATES  
CLASSIFICATION: ESSENTIAL
- Policy and Procedure 2020, Course Design, Selection and Adoption of Instructional Materials
  - Policy 5201, Drug-Free Schools, Community and Workplace
  - Policy 5240, Evaluation of Staff
- CLASSIFICATION: PRIORITY
- Policy and Procedure 1105, Director Districts
  - Policy and Procedure 4040, Public Access to District Records
  - Policy 5280, Termination from Employment [retitled Separation from Employment]
- CLASSIFICATION: DISCRETIONARY
- Policy and Procedure 2021, Library Media Centers [retitled Library Information and Technology Programs]
  - Policy 5281, Disciplinary Action and Discharge
- DELETIONS
- Policy 5211, Transfers
  - Procedure 5203P, Staff Assistance Program
  - Policy 5221, Part-Time Staff
  - Policy and Procedure 5230, Job Descriptions and Responsibilities
  - Procedure 5240, Evaluation of Staff
  - Procedure 5280P, Termination of Employment
  - Procedure 5281P, Disciplinary Action and Discharge
  - Policy 5215, Assignment and Transfer of Certificated Administrative Staff
- TABLES OF CONTENTS
- 2000 Series
  - 5000 Series
  - 6000 Series

D.McCULLOUGH motioned to approve the first reading  
E.WILSON seconded the motion

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Wishram School  
Board Minutes

Motion passed.

**ADJORNED TO EXECUTIVE SESSION** – 6:05pm- estimated to be 60 minutes.

**Regular meeting reconvened** – 6:35pm

No decisions/actions taken during Executive session.

*Adjourned 6:35pmPM- K.Churchwell*

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Mike Roberts, Secretary / Date

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Board Chair of Designee