

**WISHRAM SCHOOL  
BOARD MINUTES  
Aug 25 2015**

Meeting called to order at 5:00- P.M. by –C.ROSA

**School Board Directors in attendance:**

Eugene Wilson  
Detmar McCullough –  
Kandy Churchwell – (5:17pm)  
Clyde Rosa  
Jeri Ruefer-Hore – via conference call

**School District employees in attendance:**

Mike Roberts, Superintendent/Principal  
Director of Operations, Tye Churchwell  
Business Manager Sarah Hathaway  
Ken Weaver  
Katrina Guthrie

**Guests present:** Peter Leone, Ronda, Charlie Hore

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The Pledge of Allegiance was led by –C.Rosa

Guests: Peter Leon provided an update on the Wishram water well grant.

Roll Call: All board members in attendance

SUPERINTENDENTS REPORT: First Staff day was

**DIRECTOR OF OPERATIONS REPORT (T.Churchwell)**

Facilities report: -Reported on the drinking fountains and drain issues.  
Athletics – Reported Football has 11 boys turned out, Coaches attended coaches clinics. Volleyball – 5 Wishram students turned out.

**Old Business:**

- Policy discussion – Choice Transfer Students (M.Roberts): The policy will be based on the physical capacity of the Wishram School as well as an evaluation and judgment by the Superintendent. M.Roberts will present a policy at the next board meeting.
- Policy discussion – Comp Time (S.Hathaway): Currently the approved Wishram policy only addresses Comp Time for hourly employees as an option instead of being paid Over-time.
- Comp Time will also be paid to salaried employees at Superintendent's discretion. The Superintendent present a policy regarding comp time noting this decision authorizing the Business Manager to pay approved comp time to salaried employees.
- Policy discussion –Travel reimbursement/mileage rate S.Hathaway) – the collective bargaining agreement already states that the District will pay the State mileage rate therefore an alternative rate option is not applicable.

**Excerpt from the 2015-2018 Collective Bargaining Agreement**

**SECTION 5. IN-SERVICE AND PROFESSIONAL DEVELOPMENT**

E. If any employee is requested to take an inservice training or other professional development workshop the District agrees to pay pre-approved registration fees, lodging and meals and pre-arranged mileage for the requested employee(s).

**SECTION 8. TRAVEL REIMBURSEMENT**

When acting in accordance with assigned duties, transportation reimbursement for use of a personal vehicle by employees shall be at the state rate per mile.

Additionally, the Wishram policy on travel reimbursement also conflicts with the CBA in that the CBA does not require an employee to use a school vehicle.

- Security systems Grant (T.Churchwell) – A grant has been awarded. Further discussions with provider are in process. Currently planning for 16 cameras. Expects that the cost will be closer to \$10k. The 2015-16

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budget was set for \$5000. The grant provides \$3500. \$2500-\$3500 will need to be funded by the district in addition to the budgeted \$5k. Existing cameras are minimally compatible with the new system. E.Wilson inquired if it is possible to run simultaneous systems instead of discontinuing the old system. T.Churchwell return with additional information at the next board meeting.

- Bus 5 Surplus update: Surplus completed. Bus #5 was sent to the scrap yard as required.

**New Business:**

- Community Request: Discussion of considering printing the Wishram Community Counsel meeting minutes in the Wishram Signals newsletter.
  - This issue will not be decided at this meeting.
  - Things will need to be further researched on state laws and use of bulk mailing permit. – Mike (legal)
- Playground Inspection: There were a few items that required repair or maintenance. The main maintenance item was to soften the ground and add 8 inches of cedar chips.
- Security Cameras Access – Requests that the Administrators (M.Roberts & T.Churchwell) be allowed access to the security cameras via smart phone. ESD112 has been resistant to allow this via the network provided by ESD. T.Churchwell requested the Wishram School Board make a motion.

***C.Rosa made a motion to allow access of the Wishram School security cameras to the school administrators via smart phone.  
E.Wilson 2nded the motion.  
Motion passed.***

**OTHER BUSINESS**

- Audit – Audit report received from the State of Washington for 2013-2014. Audit Summary "*In the areas we audited, District operations complied with applicable requirements and provided adequate safeguarding of public resources. The District also complied with the state laws and regulations and its own policies in the areas we examined.*"
- Admin contracts amendment to reflect the State issued 3% salary increase. A 3% is to be applied to the administrative employees 2015-16 contracts (Roberts, Churchwell).

***E.Wilson motioned to amend the Administrative employees' contracts to reflect the State issued 3% increase.  
J.Ruefer-Hore seconded the motion.  
K.Churchell abstained from voting.  
Motion passed.***

**SCHOOL BOARD MEETING MINUTES – July 31<sup>st</sup> 2015**

***Ewilson motioned to accept the minutes from July 31, 2015 as written.  
D.McCullough seconded the motion.  
Motion passed.***

PAGE INITIALS:

E.W.

M.R.

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**Consent Agenda**

- Voucher approval – review of monthly bills
- Budget Status Report
- Payroll

	Warrant Numbers		Amount
General Fund A/P	30868-30900		\$ 12,500.89
Capital Projects	---		\$ 0.00
Payroll			
Payroll	30901 – 30905	\$ 9,192.34	
Payroll vendors	30905A -30922	\$25,784.93	
Klickitat County Payroll transfer		<u>\$77,920.21</u>	
<b>Payroll Total</b>			<b>\$ 112,897.46</b>
ASB	1921		\$ 24.74
TRUST	---		\$ 0.00

***E. Wilson moved to accept the consent agenda in its entirety.  
J.Ruefer-Hore seconded the motion.  
Motion passed.***

Policy updates: June set released by WSSDA.

***K.C motioned to approve the 1<sup>st</sup> reading of the new and revised policies and listed.  
J.Ruefer-Hore seconded the motion.  
Motion passed.***

NEW

CLASSIFICATION: DISCRETIONARY

- **Policy 1340, Targeted Student Learning**

UPDATES

CLASSIFICATION: ESSENTIAL

- **Policy and Procedure 3422, (Retitled) Student Sports – Concussion, Head Injury and Sudden Cardiac Arrest**
- **Policy 6220, Bid Requirements**
- **Policy and Procedure 6700, Nutrition and Physical Fitness**

CLASSIFICATION: PRIORITY

- **Policy and Procedure 2022, (Retitled) Electronic Resources and Internet Safety**
- **Policy and Procedure 3421, Child Abuse, Neglect, and Exploitation Prevention**

CLASSIFICATION: DISCRETIONARY

- **Policy and Procedure 6114, (Retitled) Gifts or Donations**

CORRECTIONS/CLARIFICATIONS-CLASSIFICATION: ESSENTIAL

- **Policy and Procedure 3122, Excused and Unexcused Absences**

CLASSIFICATION: PRIORITY

- **Policy 6512, Infection Control Program**

PAGE INITIALS:

    *C.R.*         *M.R.*

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**1000 Series**  
**2000 Series**  
**3000 Series**  
**6000 Series**

Rescheduling the work session – September 21, 4:00PM.

Meeting adjourned by 5:59 the meeting at C.Rosa

Mike Roberts 10-8-2015  
Mike Roberts, Secretary / Date



Board Chair of Designee

PAGE INITIALS:

CR

M.R.