

Wishram School  
Board Minutes

APRIL 26, 2016

**School Board Directors in attendance:**

Clyde Rosa  
Eugene Wilson  
Detmar McCullough

**School District employees in attendance:**

Mike Roberts, Superintendent  
Sarah Hathaway, Business Manager  
Paul Pickett, Lead Teacher  
Brent Cameron, Lead Teacher

**Guests present: none**

---

Call to Order at 5:00-PM by C.Rosa

Pledge of Allegiance lead by C.Rosa

Roll Call – J.Rueffer-Hore was excused due to health reasons and K.Churchwell was excused due family emergency.

Questions/comments from audience

Superintendent report

- WISHRAM BEAUTIFICATION DAY – The great organization of this event was impressive and was visible that this event gives kids and adults prided in their school and town.
- ICU – missing assignment list hit 500 turned in which is a tremendous result.
- SBAC testing is on schedule
- Dual enrollment – Working with Klickitat and Glenwood to join a group that will allow our schools to offer college credit through the K20 network. It will require alignment of the bell schedule and calendar.
- 0 hour weights class is going well and 7 students remain dedicated to the program.
- Spring sports – The season is going well we have received positive feedback about our students' demeanor and sportsmanship.

Staff Reports

Elementary: Mr. Pickett reported on elementary testing, participated in the Wishram Beautification day, Math rodeo is in progress (during this meeting), summer school planning is in process. James and the Giant Peach field trip in May.

Secondary: May 2<sup>nd</sup> ASB is holding the Mystery Theater Dinner/Spaghetti feed.

On April 29<sup>th</sup>, taking students to the Wind Farm to climb to the top of a wind turbine. They will be videotaping the event.

Wind Challenge is on Saturday. Ms. Barnhart will take the students and they will build a small turbine.

Glenwood has invited Wishram to an assembly in Glenwood to listen to a renowned speaker.

May 5<sup>th</sup> – Cinco De Mayo field trip to Portland with Ms. Chantler.

Senior presentations will be the week of May 16<sup>th</sup>.

Biology EOC testing May 24,25,26

Math EOC testing coming up.

>

**Old Business –**

**New Business-**

**Other Items of School Business**

- *Overnight field trip approval: REACH Program field trip to Newport, Oregon Aquarium to attend "Sleeping with the Sharks". June 20<sup>th</sup>, 21<sup>st</sup> 2016. (Board Action needed)*

***E.Wilson - Motioned to approve the REACH Program field trip to Newport, Oregon Aquarium to attend "Sleeping with the Sharks".***

Page initials

M.R. C.R.

Wishram School  
Board Minutes

**D.McCullough Seconded the motion  
Motion passed**

**I. School Board Minutes -(Board Action needed)**

March 2nd, 2016 Special Session

**D.McCullough motioned to approve the board meeting minutes from 3/2/2016  
E.Wilson seconded the motion.  
Motion PASSED**

March 22nd, 2016 Regular Meeting

March 22nd, 2016 Regular meeting – moved for approval at the next board meeting

**II. Consent Agenda (Board Action needed)**

- a. *Voucher approval-review of monthly bills*
- b. *Budget status report*
- c. *Payroll*

	WARRANT NUMBER	AMOUNT
<b>GENERAL FUND</b>		
ACCOUNTS PAYABLE	31322-31357	\$16,518.06
	TOTAL	\$16,518.06
PAYROLL	31358-31364	\$2,869.12
PAYROLL VENDORS	31365-31382	\$26,743.80
PAYROLL FUNDS XFER		\$91,942.11
TOTAL PAYROLL		\$121,555.03
<b>ASB</b>		
ACCOUNTS PAYABLE	1952-1956	\$1,185.78
ACCOUNTS PAYABLE	1957	\$32.30
	TOTAL	\$1,218.08
<b>TRUST</b>		
ACCOUNTS PAYABLE		\$0.00
<b>CAPITAL PROJECTS</b>		
ACCOUNTS PAYABLE		\$0.00
<b>TRANSPORTATION</b>		
ACCOUNTS PAYABLE		\$0.00
Qtrly Comptax - ASB		\$4.20
Qtrly Comptax - GF		\$788.25

**E.Wilson motioned to approve the consent agenda in its entirety.  
D.McCullough seconded the motion.  
Motion passed**

Meeting adjourned 5:17pm by C.Rosa.

*Mike Roberts* 5-24-2016  
Mike Roberts, Secretary / Date

  
Board Chair of Designee

Page initials CR



WASHINGTON INTERSCHOLASTIC  
ACTIVITIES ASSOCIATION

### SCHOOL BOARD RESOLUTION

Electronic form available at: [wiaa.com/resolution.aspx](http://wiaa.com/resolution.aspx)

Return by the second Friday in June annually.

**Public/Private School District Name:** WISHRAM SCHOOL DISTRICT #94

**Resolution # (optional):** 03-16 **Date:** 05/24/2016

By action of the 1976 Legislature, each School District Board of Directors may delegate control, supervision, and regulation of any extracurricular activity to the WIAA and compensate such entity for services provided.

The local **SCHOOL BOARD PRESIDENT** and **SUPERINTENDENT** must sign this resolution form to indicate that the School Board has approved the Public School District's or Private School's membership with the Washington Interscholastic Activities Association (WIAA) and as members, these schools will follow the WIAA Rules and Regulations.

#### DELEGATING AUTHORITY TO WIAA

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board Of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the board of directors of directors of the following School District or School being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

NOW THEREFORE, the board of directors of the following School District or School hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

#### INTERSCHOLASTIC OFFICIALS L&I COVERAGE STATEWIDE

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State Labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools via classification rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities authorized and offered by School Board approval and listed on the school's WIAA membership form.

By signing below the School District Superintendent/Head of School, School Board President (for Public School Districts), and school board members agree to the information above for the public school district or private school listed above, on or before the date listed above.

**Superintendent/Head of School:** MIKE ROBERTS

Signature:

**School Board President (if applicable):** CLYDE ROSA

Signature:

**School Board Members (list WIAA Contact as first school board member):**

1. KANDY CHURCHWELL

Signature:

2. EUGENE WILSON

Signature:

3. JERI RUEFER-HORE

Signature: \_\_\_\_\_

4. DETMAR McCULLOUGH

Signature:

5. Type name here

Signature: \_\_\_\_\_

435 Main Ave. S. | Renton, WA 98057 | (425) 687-8585 phone | (425) 687-9476 fax | [www.wiaa.com](http://www.wiaa.com) | [facebook.com/wiaawa](https://facebook.com/wiaawa) | [twitter.com/wiaawa](https://twitter.com/wiaawa)



PREPARING YOUTH FOR LIFE, FROM ONE GENERATION TO THE NEXT

Wishram School  
Board Minutes

January 26, 2016

**School Board Directors in attendance:**

Kandy Churchwell  
Eugene Wilson  
Detmar McCullough

**School District employees in attendance:**

Mike Roberts, Superintendent/Principal  
Tye Churchwell, Director of Operations  
Sarah Hathaway, Business Manager  
Paul Pickette, Lead Teacher

**Guests present:** (at 5:25) Peter Leon

---

Call to Order at 5:00 by K.Churchwell

Pledge of Allegiance lead by K.Churchwell

Roll Call – Clyde Rosa, Jeri Ruefer-Hore excused.

**Questions/comments from audience**

None

**Superintendent report**

ICU assembly completed and all students are now aware that the ICU program has started.

"0 hour" weight lifting class being taught by Mr. Roberts and the students will receive credit.

**Director of Operations report**

Students informed of policy revision regarding athletics eligibility as it relates to grades. Per revised policy, a student is not eligible while carrying an F.

8 of 11 cameras are installed and functional. 4 exterior will be scheduled for installation on a dry weather day to ensure no moisture gets inside the housing. We are pleased with the quality of the cameras.

Remote access to the cameras for Mr. Roberts and T.Churchwell is in process.

Firearms training – Mr. Roberts and T. Churchwell met with Sherriff's office last week regarding training.

Football – next year will be 11 man football which will offer many more competition options.

Winter sports are winding down. Reviewed schedules.

**Staff Reports**

Elementary – Mr. Pickette: Reviewed the elementary upcoming activities including the Eagles field trip for 5th and 6th grade. Awards ceremony next week. ASB is planning the Mystery Dinner fundraiser.

Secondary – Mr. Cameron: EOC retakes for math were completed last week. Upcoming EOC are scheduled for Science. Awards ceremony also scheduled. Secondary will be going on a Ski trip in February. Glenwood School will be there at the same time.

**Old Business**

None

**New Business**


CALENDAR REVISION- 2/12/16 Reversed back to a "Break Day" as allowed by the waiver received from OSPI. The September fire evacuation day does not have to be made up. The calendar is to be revised to reflect February 12, 2016 as a Break Day.

**D.McCullough motioned to approve the revised calendar revision.**

**E.Wilson seconded the motion.**

**Motion PASSED**

Page initials



# Wishram School Board Minutes

**Other Items of School Business**

**Required firearms equipment**

T.Churchwell reviewed the meeting held with the Sherriff's officer regarding necessary firearms equipment and safety equipment. The Sherriff's office requires that the safety officers have the same equipment that they will actually use. T.Churchwell researched pricing for the equipment required.  
Equipment expense estimate: \$6000

Guest P.Leon was given the floor with a question and he inquired if the school has considered a biometric safe. T.Churchwell responded that it was considered and discussed with the Sherriff's office and it will continue to be considered as long as the safe meets the size requirements and installation limitations.

**E.WILSON motioned to approve the recommended firearms and firearms safety equipment.  
D.McCULLOUGH seconded the motion.  
Motion PASSED**

**School Board Minutes**

DECEMBER 22ND 2015

**E.WILSON motioned to approve the board meeting minutes from 12/22/2015 as written.  
D.McCULLOUGH seconded the motion.  
Motion PASSED**

**Consent Agenda**

- a. *Voucher approval-review of monthly bills*
- b. *Budget status report*
- c. *Payroll*

	WARRANT NUMBER	AMOUNT
<b>GENERAL FUND</b>		
ACCOUNTS PAYABLE	31209	\$42.11
	31181-31208	\$22,218.90
	TOTAL	<b>\$22,261.01</b>
PAYROLL	31156-31163	\$1,975.49
PAYROLL VENDORS	31164-31180	\$26,498.84
PAYROLL FUNDS XFER		\$94,473.25
TOTAL PAYROLL		<b>\$122,947.58</b>
<b>ASB</b>		
ACCOUNTS PAYABLE	1940	\$4.06
	1936-1939	\$276.24
	TOTAL	<b>\$280.30</b>
<b>TRUST</b>		
ACCOUNTS PAYABLE	48-49	<b>\$1,289.68</b>
<b>CAPITAL PROJECTS</b>		
ACCOUNTS PAYABLE		\$0.00
<b>TRANSPORTATION</b>		
ACCOUNTS PAYABLE		\$0.00

Page initials 

# Wishram School Board Minutes

**D.McCULLOUGH** motioned to approve the consent agenda in its entirety.  
**E.WILSON** seconded the motion.  
**Motion passed**

## Policy Updates – 2nd Reading

NEW		
Policy and Procedure	6101	Federal Cash and Financial Management
UPDATES		
Policy	2107	Comprehensive Early Literacy Plan
Policy and Procedure	2410	High School Graduation Requirements
Policy	2421	Promotion/Retention
Policy	3141	Nonresident Students
Policy and Procedure	5202	Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program
Policy	5222	Job Sharing Staff Members
Policy and Procedure	5231	Length of Work Day
Policy	5251	Conflicts of Interest
Policy and Procedure	5252	Staff Participation in Political Activities
Policy and Procedure	5253	Maintaining Professional Staff/Student Boundaries
Policy	5260	Personnel Records
Policy and Procedure	5270	Resolution of Staff Complaints
Policy and Procedure	5271	Reporting Improper Governmental Action (Whistleblower Protection)
Policy	6220	Bid Requirements
DELETIONS		
Procedure	5252	Staff Participation
TABLES OF CONTENTS		
	6000 Series	

**E.WILSON** motioned to approve the 2ND reading  
**D.McCULLOUGH** seconded the motion  
**Motion passed.**

## Policy Updates – 1 Reading

- NEW  
CLASSIFICATION: ESSENTIAL
- Policy and Procedure 6106, Allowable Costs for Federal Programs
- UPDATES  
CLASSIFICATION: ESSENTIAL
- Policy and Procedure 2020, Course Design, Selection and Adoption of Instructional Materials
  - Policy 5201, Drug-Free Schools, Community and Workplace
  - Policy 5240, Evaluation of Staff
- CLASSIFICATION: PRIORITY
- Policy and Procedure 1105, Director Districts
  - Policy and Procedure 4040, Public Access to District Records
  - Policy 5280, Termination from Employment [retitled Separation from Employment]
- CLASSIFICATION: DISCRETIONARY
- Policy and Procedure 2021, Library Media Centers [retitled Library Information and Technology Programs]
  - Policy 5281, Disciplinary Action and Discharge
- DELETIONS
- Policy 5211, Transfers
  - Procedure 5203P, Staff Assistance Program
  - Policy 5221, Part-Time Staff
  - Policy and Procedure 5230, Job Descriptions and Responsibilities
  - Procedure 5240, Evaluation of Staff
  - Procedure 5280P, Termination of Employment
  - Procedure 5281P, Disciplinary Action and Discharge
  - Policy 5215, Assignment and Transfer of Certificated Administrative Staff
- TABLES OF CONTENTS
- 2000 Series
  - 5000 Series
  - 6000 Series

**D.McCULLOUGH** motioned to approve the first reading  
**E.WILSON** seconded the motion

Page initials



Wishram School  
Board Minutes

Motion passed.

ADJORNED TO EXECUTIVE SESSION – 6:05pm- estimated to be 60 minutes.

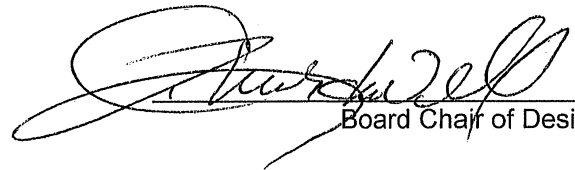
Regular meeting reconvened – 6:35pm

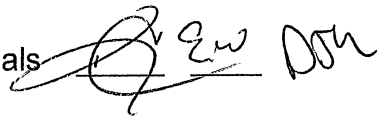
No decisions/actions taken during Executive session.

Adjourned 6:35pmPM- K.Churchwell

Mike Roberts      2-23-2014

Mike Roberts, Secretary / Date

  
Board Chair of Designee

Page initials 

Wishram School  
Board Minutes

WORK SESSION

FEBRUARY 3<sup>RD</sup>, 2016

**School Board Directors in attendance:**

Clyde Rosa  
Kandy Churchwell  
Eugene Wilson  
Detmar McCullough

**School District employees in attendance:**



---

Call to Order at 10:00AM by C.Rosa

Pledge of Allegiance lead by C.Rosa

DISCUSSED THE EVIDENCE PRESENTED BY MIKE ROBERTS (PREVIOUSLY PRESENTED).  
PERFORMED AND DOCUMENTED THE EVALUATION OF SUPERINTENDENT MIKE ROBERTS.

*Adjourned 12:25PM- C.Rosa*

  
Board Chair of Designee  
  
Carol Hathaway, Business Manager

Page initials

