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Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

January 24, 2020

Michael Roberts, Superintendent
Wishram School District
P.O. Box 8
Wishram, Washington 98673

Dear Superintendent Roberts:

The purpose of this letter is to report on the status of the School Meal Programs Procurement Review (PR) conducted by Barbara Lloyd, Program Specialist. The review, conducted January 2020, covered the district procurement process for the 2018-19 school year.

LOCAL AGENCY PROCUREMENT REVIEW

The procurement of goods and services is a responsibility of Local Education Agencies (LEAs). Federal, state and local regulations specify the methods LEAs must follow when procuring goods and services. Child Nutrition Services (CNS) is required to ensure that LEAs comply with applicable provisions.

Review of Procurement Plan and Code of Conduct:

LEAs must show that they have documented Procurement Procedures and a Code of Conduct per federal procurement regulations. [2 CFR 200.318, 7 CFR 210.21]

Outcome: Wishram School District met all regulatory criteria in this area.

Review of Procurement for Goods and Services:

LEAs must provide copies of all purchases, invoices, receipts, contracts, and any other documentation needed to complete the PR. CNS uses these documents to determine compliance with all procurement regulations.

Outcome: Purchases from Columbia Food Services were reviewed. Competition was restricted by specifying a brand name product and not allowing for "an equal" product to be considered. Product and service specifications failed to describe the technical requirements of the

procurement. The solicitation did not include the Buy American Provision. Technical assistance was provided at the time of review.

PROCUREMENT REVIEW OUTCOMES:

Corrective Action:

No corrective action required. Technical assistance was provided with the expectation of permanent implementation.

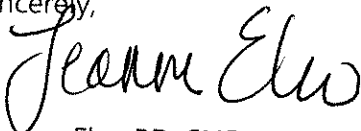
Summary:

The PR is now closed. Please extend our thanks to the staff for their cooperation and assistance during the review process.

It is the goal of The Office of Superintendent of Public Instruction and CNS to assist school districts and other program sponsors in providing nutritious meals each day that meet standards outlined by the Dietary Guidelines for Americans and USDA regulations. Thank you for your efforts to operate quality nutrition programs that prepare children for learning and promote life-long healthy living.

If you need assistance or clarification of this review process, please contact Barbara Lloyd at barbara.lloyd@k12.wa.us.

Sincerely,



Leanne Eko, RD, SNS
Director, Child Nutrition Services

cc: Ronni Orton, Food Service Manager
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