

**WISHRAM SCHOOL DISTRICT #094  
CERTIFICATED EMPLOYMENT APPLICATION**

DATE: \_\_\_\_\_ SOCIAL SECURITY NUMBER: \_\_\_\_\_

POSITION APPLYING FOR: \_\_\_\_\_

NAME: \_\_\_\_\_  
  LAST  FIRST  MIDDLE

OTHER NAME(S) UNDER WHICH RECORDS MAY BE LISTED: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
  STREET  CITY  STATE  ZIP

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

INTERESTED IN: (CHECK ONE OR MORE) FULL TIME: \_\_\_\_\_ PART TIME: \_\_\_\_\_ TEMPORARY: \_\_\_\_\_

HAVE YOU APPLIED FOR EMPLOYMENT WITH WISHRAM SCHOOL PREVIOUSLY? \_\_\_\_\_

IF YES, DATES: \_\_\_\_\_ POSITIONS: \_\_\_\_\_

**INSTRUCTIONS**

1. Only completed applications received by the specific deadline will be referred to our screening committee for consideration.
2. It is your responsibility to have the materials listed on the vacancy notice forwarded to the following address to establish a complete application file:

**WISHRAM SCHOOL DISTRICT 094  
PO BOX 8  
WISHRAM, WA 98673  
ATTN: Personnel**

- a. Completed and signed WISHRAM School District application form. Application must be completed in its entirety, "see resume" is not acceptable.
  - b. Up-to-date resume.
  - c. Autobiographical statement of 250-words or less, to include the reason(s) you chose education as a career.
  - d. Up-to-date placement file and 3 letters of recommendation and copies of transcripts.
  - e. Any additional materials as requested.
3. Applications are retained and considered active for six months following the last date of activity. Applications are reactivated at your request. A notice of vacancy will be mailed to each qualified active applicant when a position is available.
  4. Present or past employers (supervisors) will be contacted as part of the selection process.
  5. Please contact the WISHRAM School District at (509) 748-2551 if you have questions regarding your application and/or vacancies.

**Every effort is made to ensure that all WISHRAM School District employment decisions are administered in accordance with the principles of equal opportunity. We do not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal.**

**If you have concerns, questions, or complaints about alleged discrimination, you can contact the superintendent; who also serves as our Affirmative Action Officer and Title IX Officer; PO Box 8 WISHRAM, WA. 98673 509 748-2551**

## ACADEMIC PREPARATION

Name of Institution	City and State	Date From To	Degrees & Dates	Major/Minor

## CERTIFICATES/LICENSES

List below teaching, ESA, administrative and special certificates/licenses held.

Type of Certificate	State	Level/Area	Date Issued	Expiration Date

## PROFESSIONAL EXPERIENCE

List below your last four employers, beginning with current or most recent.

Dates: Month/Year	Name, Address, Zip and Telephone Number of Employer	Position Held Supervisor/Telephone	Reason For Leaving

(Attach additional sheet, if necessary, using same format.)

## PROFESSIONAL REFERENCES

(Must include current employer if employed, or last employer if not currently employed)

Name/Position	Company Name and Address	Telephone Number

## PERSONAL INFORMATION

U.S. Citizen or are you eligible for lawful employment in the U.S.?      Yes\_      No\_

Proof of citizenship or legal right to work and identity will be required after hire.

Have you ever been discharged, excluding lay-off, or forced to resign for misconduct or unsatisfactory service from any position? \_      If yes, attach a statement explaining circumstances and disposition.

Within the last seven years have you ever pled guilty, been convicted, fined, imprisoned or placed on probation for violation Of any law, police regulation or ordinance, excluding minor traffic violations?

If yes, explain, \_

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Driver's License Number:\_      State: \_

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All of the information I have provided in this application is true, correct, and complete. I authorize WISHRAM School District to inquire with former employers and/or references and obtain any and all information regarding my job related background. I also authorize WISHRAM School District to check for any conviction(s) on record. I release and waive WISHRAM School District, my former employers and all references from any and all liability in obtaining or disclosing such information. I agree that if I have provided false or incomplete statements, the district may, at its sole discretion, without notice or due process procedures, terminate my employment.

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Applicant Signature

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Date

**WISHRAM SCHOOL DISTRICT #094  
APPLICANT DISCLOSURE FORM**

Pursuant to RCW 43.43.830-834, prospective employees or volunteers who will or may have unsupervised access to children less than sixteen years of age during the course of his or her employment or involvement with this organization must complete this disclosure. Answer YES or NO to each listed item. If the answer is YES to any item, explain in the area provided, indicating the crime(s) or finding(s), the date, and the court(s) involved.

1. Have you ever been convicted of any crimes against children or other persons as defined in RCW 43.43.830 (5), and listed as follows: aggravated murder; first or second degree murder; first or second degree kidnapping; first, second, or third degree assault; first, second, or third degree rape; first, second, or third degree statutory rape; first or second degree robbery; first degree arson; first degree burglary; first or second degree manslaughter; first or second degree extortion; indecent liberties; incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple assault; sexual exploitation of minors; first or second degree criminal mistreatment; child abuse or neglect as defined in RCW 26.44.020; first or second degree custodial interference; malicious harassment; first, second, or third degree child molestation; first or second degree sexual misconduct with a minor; first or second degree rape of a child; patronizing a juvenile prostitute; child abandonment; promoting pornography; selling or distributing erotic material to a minor; custodial assault; violation or child abuse restraining order; child buying or selling; prostitution; felony indecent exposure; or any of these crimes as they may be renamed in the future?

ANSWER \_ If "YES", explain below.

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2. Have you ever been found in any dependency action under RCW 13.34.040 to have sexually assaulted or exploited any minor or to have physically abused any minor?

ANSWER \_ If "YES", explain below.

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3. Have you ever been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor or to have physically abused any minor?

ANSWER \_ If "YES", explain below.

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4. Have you ever been found in any disciplinary board final decision to have sexually or physically abused or exploited any minor?

ANSWER \_ If "YES", explain below.

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WISHRAM School District is required to obtain a record check from the Washington State Patrol and FBI for all hires who will have regularly scheduled unsupervised access to children. Any misrepresentation or willful omission of facts shall be sufficient cause for disqualification of this application or termination of employment.

Pursuant to RCW 9A.72.085, I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Applicant Signature\_

Date and Place\_

WISHRAM SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER  
**WISHRAM SCHOOL DISTRICT**  
**PO BOX 8**

WISHRAM, WA 98673

Date: \_\_\_\_\_

**VOLUNTARY, CONFIDENTIAL INFORMATION**  
**FOR AFFIRMATIVE ACTION PURPOSES**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
                    STREET                    CITY                    STATE                    ZIP

POSITION APPLYING FOR: \_\_\_\_\_

MALE \_\_\_\_\_ FEMALE \_\_\_\_\_

RACE/ETHNIC GROUP:

\_\_\_\_\_ AMERICAN INDIAN OR ALASKAN NATIVE

\_\_\_\_\_ ASIAN OR PACIFIC ISLANDER

\_\_\_\_\_ BLACK, NOT OF HISPANIC ORIGIN

\_\_\_\_\_ HISPANIC

\_\_\_\_\_ WHITE, NOT OF HISPANIC ORIGIN

\_\_\_\_\_ PROTECTED AGE GROUP (40-70)

**AUTHORIZATION TO CHECK WORK HISTORY  
AND RELEASE OF PRIOR EMPLOYERS**

I authorize WISHRAM School District to check my references and to investigate any information provided in my application for employment. I further authorize my current and past employers or anyone with information concerning my work history, education, or qualifications to provide such information to WISHRAM School District in response to their inquiry. I agree to hold harmless from my liability (suite, claim, or other action) anyone supplying such information to WISHRAM School District.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

As required by Chapter 29, Laws of Washington 2004 and Chapter 28.400 RCW, I hereby authorize my current and past employers to disclose to the WISHRAM School District copies of all documents in the previous employer's personnel, investigative, or other files relating to sexual misconduct. I further release my current and past employers, and employees acting on behalf of those employers, from any liability for providing such information.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**WISHRAM SCHOOL DISTRICT #094  
EMPLOYMENT DISCLOSURE STATEMENT**

In connection with your application for a position with WISHRAM School District #094 and RCW 43.43.830 through 834, RCW 9.96A.020, and RCW 10.97.030 and 050, we must ask you to complete the following disclosure statement. This information will be used only in making the initial decision of whether to employ you and will not be used or disseminated for any other purpose. Holders of Type 1 school bus driver authorizations are required to submit an updated disclosure annually.

We will request your fingerprints to obtain a report of your record of criminal convictions for felony convictions within the last ten (10) years as well as any offenses against persons, civil adjudications of child abuse, and disciplinary board final decisions, from the Washington State Patrol and FBI criminal identification systems. If you are hired before the report is available, your employment will be conditioned upon the receipts of a satisfactory report.

**ALL APPLICANTS WHO WILL OR MAY HAVE UNSUPERVISED ACCESS TO CHILDREN UNDER SIXTEEN YEARS OF AGE DURING THE COURSE OF HIS OR HER EMPLOYMENT OR INVOLVEMENT WITH THIS AGENCY: Have** you ever been convicted of any misdemeanor, gross misdemeanor or felony crimes against children or other persons (including instances in which a plea of guilty or nolo contendere is the basis for the conviction) or any proceedings in which the charge has been deferred from prosecution under Chapter 10.05 RCW or the sentence has been deferred or suspended, as defined in RCW 43.43.830(5), RCW 9A32, 9A36, 9A42 and 9A44 and listed as follows:

- | YES                      | NO                       |  | YES                      | NO                       |   |
|--------------------------|--------------------------|--|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Aggravated murder                                  | <input type="checkbox"/> | <input type="checkbox"/> | First degree promoting prostitution                   |
| <input type="checkbox"/> | <input type="checkbox"/> | First or Second degree murder                      | <input type="checkbox"/> | <input type="checkbox"/> | Communication with a minor                            |
| <input type="checkbox"/> | <input type="checkbox"/> | First or Second degree kidnapping                  | <input type="checkbox"/> | <input type="checkbox"/> | First degree arson                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | First, Second or Third degree assault              | <input type="checkbox"/> | <input type="checkbox"/> | First degree burglary                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | First, Second or Third degree rape                 | <input type="checkbox"/> | <input type="checkbox"/> | Indecent liberties                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | First, Second or Third statutory rape              | <input type="checkbox"/> | <input type="checkbox"/> | Incest  |
| <input type="checkbox"/> | <input type="checkbox"/> | Felony indecent exposure                           | <input type="checkbox"/> | <input type="checkbox"/> | Vehicular homicide                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | First or Second degree robbery                     | <input type="checkbox"/> | <input type="checkbox"/> | Unlawful imprisonment                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | First or Second degree manslaughter                | <input type="checkbox"/> | <input type="checkbox"/> | Simple assault  |
| <input type="checkbox"/> | <input type="checkbox"/> | First or Second degree extortion                   | <input type="checkbox"/> | <input type="checkbox"/> | Sexual exploitation of minors                         |
| <input type="checkbox"/> | <input type="checkbox"/> | First or Second degree criminal mistreatment       | <input type="checkbox"/> | <input type="checkbox"/> | First or Second degree custodial interference         |
| <input type="checkbox"/> | <input type="checkbox"/> | Child abuse or neglect as defined in RCW 26.44.020 | <input type="checkbox"/> | <input type="checkbox"/> | Malicious harassment                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | Selling or distributing erotic material to a minor | <input type="checkbox"/> | <input type="checkbox"/> | First, Second, or Third degree child molestation      |
| <input type="checkbox"/> | <input type="checkbox"/> | Custodial assault                                  | <input type="checkbox"/> | <input type="checkbox"/> | First or Second degree sexual misconduct with a minor |
| <input type="checkbox"/> | <input type="checkbox"/> | Child buying or selling                            | <input type="checkbox"/> | <input type="checkbox"/> | Patronizing a juvenile prostitute                     |
| <input type="checkbox"/> | <input type="checkbox"/> | Promoting pornography                              | <input type="checkbox"/> | <input type="checkbox"/> | Violation of child abuse restraining order            |
| <input type="checkbox"/> | <input type="checkbox"/> | First, Second or Third degree assault of a child   | <input type="checkbox"/> | <input type="checkbox"/> | Prostitution  |
| <input type="checkbox"/> | <input type="checkbox"/> | Child abandonment                                  | <input type="checkbox"/> | <input type="checkbox"/> | Or any of this crimes as they may have been named     |

1. Have you ever been found in any dependency action to have sexually assaulted or exploited any minor or to have physically abused any minor? YES ( )NO ( )
2. Have you ever been found in a court in a domestic relations proceeding to have physically abused or exploited any minor or to have physically abused any minor? YES ( )NO ( )
3. Have you ever been found in any disciplinary board final decision to have sexually or physically abused or exploited any minor or developmentally disabled person? YES ( )NO ( )
4. Have you ever been found in any disciplinary board final decision to have abused or financially exploited any person 60 years of age or older who has a functional, mental, or physical inability to care for himself or herself or who is a patient in a state hospital? YES ( )NO ( )
5. Have you, within the last ten (10) years, been convicted of any felony other than those crimes described above? YES ( )NO ( )

**EMPLOYMENT DISCLOSURE STATEMENT**  
**PAGE 2**

**Applicants who may drive a school bus or drive on school activities must complete the following questions in addition to the questions above:**

- |                          |                          |  |                          |                          |
|--------------------------|--------------------------|--|--------------------------|--------------------------|
| YES                      | NO                       |  | YES                      | NO                       |
| <input type="checkbox"/> | <input type="checkbox"/> | Homicide by abuse                            | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | First or second degree reckless endangerment | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Coercion                                     | <input type="checkbox"/> | <input type="checkbox"/> |
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1. Have you been convicted of any crime involving the use, sale, possession or transportation of any controlled substance or prescription drug within the last seven years: Provided that in the case of felony convictions, the applicable time limit shall be ten years? YES ( ) NO ( )
  
  2. Have you been convicted of any crime involving driving when a driver's license is suspended or revoked, hit and run driving, Negligent driving of a serious nature, vehicular assault or vehicular homicide, within the last three years? YES ( ) NO ( )
  
  3. Have you intentionally and knowingly transported public school students within the state of Washington within the previous five years with an expired, lapsed, surrendered, or revoked authorization in a position for which authorization is required? YES ( ) NO ( )
  
  4. Do you have a serious behavioral problem which endangers the educational welfare or personal safety of students, teachers, bus drivers or other colleagues? A serious behavioral problem included, but is not limited to, conduct which indicates unfitness to carry out the responsibilities related to the occupation or job performance of transporting children, such as: dishonesty; immorality, or misuse of alcohol, a controlled substance, or a prescription drug; or furnishing alcohol or controlled substances to a minor or student? YES ( ) NO ( )
  
  5. Have you had your driving license privilege suspended or revoked within the proceeding three years? YES ( ) NO ( )
  
  6. Have you incurred three or more speeding tickets in excess of ten miles per hour over the speed limit within any twelve-month period, within the last thirty-six months? YES ( ) NO ( )
  
  7. Have you misrepresented or concealed a material fact in obtaining a Type 1 or Type 2 authorization or in reinstatement thereof in the previous five years? YES ( ) NO ( )

**ALL APPLICANTS:**

If your answer is "yes" to any of the above, please describe and provide the date (s) of the conviction(s) or finding(s) and the sentence(s) and/or penalty(ies) imposed. If the conviction has been the subject of an expungement, pardon, annulment, or certificate of rehabilitation, please so specify (attach additional sheets if necessary).

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**UNDER PENALTY OF PERJURY, I** certify that the above information is true, correct and complete. I understand that if I am hired, I can be discharged for any misrepresentations or omission in the above statement. I also understand that if I am hired my employment is conditioned on your receipt of a satisfactory report from the Washington State Patrol.

Signature \_\_\_\_\_ Name (print) \_\_\_\_\_

Date \_\_\_\_\_