

Wishram School  
Board Minutes  
03/18/22

**School Board Directors attendance:      School District employees in attendance:**

Detmar McCullough Kandy Churchwell Christina Patten-Rowan Chelsea White	Mike Roberts, Superintendent TYE CHURCHWELL, Director of Operations/AD Sarah Hathaway, Business Manager
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**Guests present none**

Call to Order at 5:15PM

Pledge of Allegiance lead by D.McCULLOUGH

**Roll Call**

C.ROSA ABSENT FOR WORK

***CW motioned to approve C.Rosa due to work.***

***CPR seconded the motion***

***motion passed***

**Superintendent**

1. As of today, we have had 2355 missing assignments turned in for the 2021/2022 school year. Since today was the last day before spring break, our secondary staff carried out a reward day for all students not on the list, which gave all students who were on the missing assignment list to get some work done. At this moment, we only have 21 assignments outstanding, most of those are from one student who has been absent since last Thursday. Things are really working out well with our missing assignment list this year.
2. Parent teacher conferences were held this week, and we received fabulous attendance from our students and parents. Secondary students carried out their student led conferences, and they did a wonderful job.
3. Our District Data Coordinator, Mrs. Samantha Justesen accepted a position in Sherman County to work with special needs children, and she will be dearly missed. In order to ensure a smooth transition for her crucial position, we were able to reassign Ms. Ronni Orton from the position of Kitchen Manager to District Data Coordinator. We then opened the Kitchen Manager position internally, and we were able to secure Mrs. Sheila McCullough to that position. We are very excited to have so many talented internal candidates that are willing to take on these essential positions. Mrs. McCullough will begin training on Monday, March 28<sup>th</sup>.
4. Our gym floor has unfortunately started showing serious signs of significant flaws from the work that was carried out, and we are in a very difficult position both with the general contractor that was hired to oversee the project as well as the sub-contractor that was selected by the general contractor to carry out the work to repair the gym floor. We held a contentious meeting at the school yesterday, and I fear that we are headed for litigation. Please be on the lookout next meeting for a motion to retain a law firm to act on our behalf as we continue to navigate this challenge.

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### **DIRECTOR OF OPERATIONS**

#### **Covid-19**

Currently we are waiting on new guidance to come from the state about on what are new requirements are for dealing with Covid-19. T.Churchwell explained the latest news on the COVID-19 recommendations. We also must continue to provide a sick room which is now are old pre-school room.

#### **HVAC: T.Churchwell provided and update on the HVAC system replacement.**

The new 7.5-ton HVAC units are scheduled to be installed next Wednesday.

#### **Athletics:**

HS Spring Sports are in full swing. We have 3 kids on the baseball team. We have 7 kids on the HS track team. JH Track will start April 4<sup>th</sup>. We currently have 12 kids signed up for JH track.

#### **Gymnasium:**

T.Churchwell updated the school board on the latest communications with Tapani and their flooring subcontractor and Tapani's flooring subcontractor. Also reported that Wishram School District has had 2 flooring experts examine the gym floor and have reported the findings to Tapani and their subcontractor. The subcontractor has not been responsive to our complaints.

#### **Open Administrator Position:**

The search for candidates for the Superintendent/Principal position is ongoing and meetings with NW Associates are also ongoing.

#### **Middle School High School ELA Position:**

Interviews will begin after spring break.

### **LEAD TEACHER REPORTS**

ELEMENTARY REPORT: K.Hilton reported on the excellent turn out for parent teacher conferences with 90% parent attendance. The teachers are very pleased with this. REACH summer programming is being planned and elementary is planning some field trips now that the COVID-19 limits are reduced.

SECONDARY: Mr. Cameron reported that secondary had a great turn-out for conferences and it was so good to have parents in the building. Reported that Mrs. Justman provided an update on the areas of math she is covering in grades 6-9. Secondary is looking into Planting Day and the Year End swim trip.

### **NEW BUSINESS**

#### **SEX ED CURRICULUM**

The board will review the material, and this will be on the agenda for a decision in the April board meeting.

#### **NEW HIRE**

Chairman McCullough recused himself from the meeting at 6:06pm and left the room while the board considered one of his family members for hire.

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**FOOD SERVICE MANAGER:** Mr. Roberts recommended to the school board to hire Sheila McCullough to the position of Food Service Manager.

*C.White motion to approve the hire of Sheila McCullough to the position of Kitchen Manager.*

*C.Patten-Rowan - motioned to approve motion passed*

D.McCullough returned to the meeting at 6:13 and resumed meeting control.

**OTHER BUSINESS**

2022/2023 CALENDAR

*K.Churchwell motioned to approve the 2022-2023 School calendar*

*C.Patten-Rowan seconded the motion*

*Motion passed*

**SCHOOL BOARD MINUTES**

*2/22/22 Board Minutes*

*C.Patten-Rowan motioned to accept the minutes with spelling correction and attendance correction.*

*C.White seconded the motion.*

*Motion passed*

*3/8/22 Special Board Meeting minutes*

*C.Patten-Rowan motioned to approve the minutes from the 3/8/22 Special Board Meeting.*

*C.White seconded the motion*

*Motion passed*

**CONSENT AGENDA**

- a. Voucher approval-review of monthly bills
- b. Budget status report
- c. Payroll

	WARRANT NUMBER	AMOUNT
<b>GENERAL FUND</b>		
ACCOUNTS PAYABLE	34838-34865	\$ 26,378.71
	TOTAL	\$ 26,378.71
PAYROLL	38424-38425	\$ 3,270.82
PAYROLL VENDORS	34826-34837	\$ 29,346.79
PAYROLL FUNDS XFER		\$ 120,885.84
	TOTAL PAYROLL	\$ 153,503.45
<b>ASB</b>		
ACCOUNTS PAYABLE		\$ -
<b>CAPITAL PROJECTS</b>		
ACCOUNTS PAYABLE		\$ -
<b>TRANSPORTATION</b>		
ACCOUNTS PAYABLE		\$ -

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*K.Churchwell motioned to approve the consent agenda in its entirety.  
C.White seconded the motion.  
Motion passed.*

POLICY & PROCEDURE UPDATES  
FIRST READING

2161/2161P	Special Education and Related Services for Eligible Students
3115P	Students Experiencing Homelessness - Enrollment Rights and Services - Procedure
3246/3246P	Restraint, Isolation, and Other Uses of Reasonable Force
5400	Personnel Leaves
6220	Bid or Request for Proposal Requirements
3226P	Interview and Interrogation of Students on School Premises Procedure
5410	Holidays

C.White motioned to approve the first reading of the above the above policies and procedures as written.

C.Patten-Rowan seconded the motion.

Motion passed

Meeting adjourned 6:20PM

DocuSigned by:

Mike Roberts

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Mike Roberts, Secretary

DocuSigned by:

DER McCall

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Board Chair or Designee