

**WISHRAM SCHOOL  
BOARD MINUTES  
OCTOBER 22ND, 2014**

Meeting called to order at 5:04 P.M. by K.CHURCHWELL

**School Board Directors in attendance:**

Eugene Wilson       o  
Detmar McCullough  
Kandy Churchwell  
Katrina Guthrie  
Betsy Barnhart

**School District employees in attendance:**

Superintendent Heather Gimlin  
Director of Operations Tye Churchwell  
Business Manager Sarah Hathaway

**Guests present:** Peter Leone

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The Pledge of Allegiance was led by K.Churchwell

K.Churchwell opened the meeting with an invite to guests to ask questions or make comments.

P.Leone was granted 2 minutes for public comment.

P.Leone reported on how the bale bucking job went when the senior class of 2015 worked at his property to raise money for the senior trip acknowledging a great improvement in students he has noticed in the last 7 years. Complemented the school board and teachers on this improvement and attributes it to the work coming out of Wishram School.

**Staff Reports**

**B.Barnhart** reported on secondary activities.

**K.Guthrie** reported on elementary activities:

**T.Churchwell** reported on the earthquake drill that was performed and what was learned as far as handling earthquake evacuation as compared to fire evacuation.

**Old Business:**

Intruder door locks: Tye reported on types of door locks evaluated and clarified that doors cannot be left locked.

\$150/each – approximately \$2550 to upgrade door handles to medium duty commercial self-installed keyed for 2 keys (master and classroom). This would allow teachers to lock the door from inside the classroom.

***E.Wilson motioned to approve the expenditure for this building improvement as described.***

***J.Ruefer-Hore seconded the motion.***

***Motion approved.***

**School Board Training**

The board will select a date in January 2015 for Foundation Training.

**PAGE INITIALS**

*DM*      *EW*      *JRH*

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**Panic Alarms**

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T.Churchwell asked to be placed on the agenda to report on the *First Response Grant*. Wishram School was granted the funding for panic alarm system. \$19,050.00 awarded. Grant does not fund the actual cameras. District must pay for the cameras. The expenditures are to be paid for by the district and reimbursed. Technician provided a contact at OSPI regarding the process for reimbursement. Camera purchase does not have to be purchased in this fiscal year. The panic button would be a direct line to the police – it will open audio and visual to the police.

**New Business:**

Bus purchase – Tye Churchwell

Reviewed transportation allocations and the depreciation revenue process.

Provided a specification document for a 48 passenger bus and the quote.

Reviewed the “options” and explained that they are not frills rather practical accessories for usability.

T.Churchwell explained that the school has one bus that is likely to need to be replaced at any time and it is a bus that will not be able to be sold as it is considered faulty and not re-saleable.

T.Churchwell asked the board to consider approving the purchase of a new bus.

***E.Wilson motioned to approve the school to proceed with a bus purchase.***

***J.Ruefer-Hore seconded the motion.***

***Motined approved.***

**Other items of school business:**

E.Wilson inquired if Wishram School has been investigated for earthquake safety.

T.Churchwell reported that a study has been performed. The State has shored up the building and installed some updates to strengthen the building.

July 29th, 2014 Board Meeting Minutes (E.W., D.M., J.RH., C.R.)

***E.Wilson motioned to approve the minutes of the board meeting July 29<sup>th</sup>, 2014 as written.***

***D.McCullough seconded the motion and it passed.***

Sept. 23rd 2014-Board meeting

***D.McCullough motioned to approve the minutes for the board meeting September 23rd, 2014 as written.***

***E.Wilson seconded the motion and it passed.***

PAGE INITIALS

*DSM* 

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Consent Agenda

- Voucher approval – review of monthly bills
- Budget Status Report
- Payroll

General Fund A/P		\$23,619.02
Capital Projects		\$0
Payroll	\$1,112.27	
Payroll vendors	\$24,803.68	
Klickitat County Payroll transfer	<u>\$ 87,558.96</u>	
Total Payroll		\$113,474.91
ASB		\$1,998.04
TRUST		\$710.00

***E. Wilson motioned to motioned to accept the consent agenda in entirety.  
D. McCullough seconded the motion.  
Motion approved.***

**Policy Review**

*Policies released June 2014*

*Second Reading*

***E. Wilson motion to approve second reading of the following policies.***

***D. McCullough seconded the motion.***

***Motion approved.***

**NEW WSSDA POLICIES/PROCEDURES** CLASSIFICATION: ESSENTIAL

**Policy 1805, Open Government Trainings**

**Policy 5409, Unpaid Holidays for Reasons of Faith or Conscience**

**Sample Resolution, Unpaid Holidays for Reasons of Faith or Conscience**

**UPDATES** Substantive changes required by revisions to state or federal statutes or administrative rules

CLASSIFICATION: ESSENTIAL

**Policy and Procedure 1400, Meeting Conduct, Order of Business and Quorum.** Updated to include new legal requirement that regular meeting agendas be posted on the district website at least 24 hours in advance of the meeting. Updated to include new language regarding electronic agendas.

**Policy 1420, Proposed Agenda and Consent Agenda.** Updated to include new legal requirement as described above for P/P 1400. Legal references also updated. Classification changed from Discretionary to Essential.

**Procedure 2161, Special Education and Related Services for Eligible Students.** Updated to address several updated WACs regarding Medicaid, isolation and restraint provisions, procedural safeguards, discipline issues and due process procedures. Some language deleted or moved as appropriate.

**REVISIONS** Substantive changes necessary to update best practices recommendations or to provide clarification.

CLASSIFICATION: ESSENTIAL

**Procedure 3211, Transgender Students.** Revised to include best practice recommendation of a meeting between transgender student, parent/guardian and school administration to discuss accommodations upon transgender student's enrollment in school or upon student's decision to change their gender expression or identity.

**Policy and Procedure 3247, Isolation and Restraint of Students with IEPs or Section 504 Plans.** Procedure revised to add clarifying language regarding circumstances under which isolation/restraint is appropriate. (This language is already implicit in the policy). Name of Policy and Procedure is changed to "Required Notification of Isolation or Restraint of Students with IEPs or Section 504 Plans."

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CLASSIFICATION: PRIORITY

**Policy and Procedure 3418, Emergency Treatment.** Title of Policy and Procedure changed to "Response to Student Injury or Illness." Outdated language removed from Policy. Procedure updated with best practices for evaluation and parent notification.

CLASSIFICATION: DISCRETIONARY

**Policy and Procedure 6605, Student Safety Walking to School and Riding Buses.** Revised with best practice recommendations for safe walking routes to school from the WA Department of Health and OSPI. Classification changed to "Priority." Titles changed to "Student Safety Walking, Biking and Riding Buses to School."

### CORRECTIONS

Substantive changes requiring correction and board approval. CLASSIFICATION: ESSENTIAL

**Procedure 2190, Highly Capable Programs.** Corrected to delete reference to blind selection process.

### TECHNICAL CHANGES

Non-substantive changes to or legal/cross/management resources or to correct typographical errors. As stated in WSSDA Policy 1310, "Non-substantive editorial revisions and changes in administrative, legal and/or cross-references need not be approved by the board.

CLASSIFICATION: ESSENTIAL

**Policy 3120, Enrollment.** Corrected omitted word.

**Procedure 2255P, Alternative Learning Experience Courses.** Corrected procedure title.

### REVISED TABLE OF CONTENTS

Series 1000, Board of Directors

Series 2000, Instruction

Series 3000, Students

Series 5000, Personnel

Series 6000, Management Resources

*Policies released August 2014*

*First Reading*

**E.Wilson motioned to approve the first reading of Aug 2014 policies as follows.**

**J.Ruefer-Hore seconded the motion.**

**Motion approved.**

### NEW WSSDA POLICIES/PROCEDURES

CLASSIFICATION: PRIORITY

**Policy 2337, Disability History Month.** Issued to provide ideas and resources to assist districts in complying with the legal requirement to observe Disability History Month every October.

**UPDATES** Substantive changes required by revisions to state or federal statutes or administrative rules

CLASSIFICATION: PRIORITY

**Policy and Procedure 3240, Student Conduct Expectations and Reasonable Sanctions.** Updated pursuant to ESSB 5946 and Chapter 392-400, Washington Administrative Code. Legal references also updated.

**Policy and Procedure 3241, Classroom Management, Corrective Actions or Punishment.** Updated to reflect new title, Classroom Management, Discipline and Corrective Action. Updated to comply with ESSB 5946 and the recently revised Chapter 392-400, Washington Administrative Code. Legal references updated.

**TECHNICAL CHANGES** Non-substantive changes to or legal/cross/management resources or to correct typographical errors. As stated in WSSDA Policy 1310, "Non-substantive editorial revisions and changes in administrative, legal and/or cross-references need not be approved by the board."

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CLASSIFICATION: ESSENTIAL

**Policy 3422, Student Sports Concussion and Head Injuries.** Corrected most recent revision date.

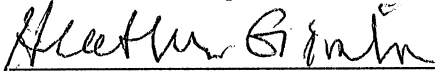
CLASSIFICATION: PRIORITY

**Procedure 6605, Student Safety Walking, Biking and Riding Busses to School.** Corrected typographical error.

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Series 2000, Instruction  
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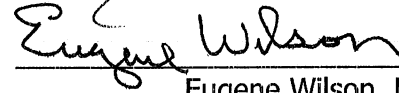
K.Churchwell- Adjourned the meeting at 6:10 PM




Heather Gimlin, Secretary



Kandy Churchwell, Vice Chair



Eugene Wilson, Director



Detmar McCullough, Director