

## **ANNUAL LEGAL NOTIFICATIONS**

Wishram School is required by federal/state laws to make the following notifications to parents on a yearly basis. If you have any questions about the following, feel free to contact the school at 748-2551.

### **SUBSTANCE ABUSE POLICY**

The Wishram School District recognizes that substance abuse and the problems associated with it are becoming increasingly commonplace in our society. We also recognize that in many instances a student's involvement with alcohol or other drugs can lead to the illness of alcoholism and other substance abuse dependencies. It is our belief that prevention, early intervention and appropriate referral are goals we would like to support. Substance Abuse Policies are included in the student handbook.

### **RELEASE OF DIRECTORY INFORMATION**

The federal law permits a school district to identify certain information as "directory information", which may be publicly released without permission of the parents. Wishram School, in district policy 3250, identifies this information as the following: 1) name, address, telephone number; 2) date and place of birth; 3) major field of study; 4) participation in officially recognized activities and sports; 5) weight and height of athletic teams; 6) dates of attendance; 7) diplomas and awards received; 8) most recent previous school attended; 9) photographs and other similar information. If you do not want this information released, please contact the superintendent within ten (10) school days of receipt of this notice. If we do not hear from you by that date, we will assume that you have no objection to release of such information. It is our policy not to release information to businesses for commercial purposes or to individuals without good reason. Therefore, most parents do not restrict the release of directory information.

### **ASBESTOS MANAGEMENT PLAN**

Wishram School District has on file all necessary AHERA management plans for asbestos inspections, re-inspections and removal for asbestos management, asbestos containment and removal. These records may be viewed in the school office.

### **NON-DISCRIMINATION**

The Wishram School District complies with all federal rules and regulations and does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, the presence of any sensory, mental or physical disability, or the use of trained dog guide or service animal by a person with a disability and provides equal access to Boy Scouts and other designated youth groups. This holds true for all students who are interested in participating in educational programs and /or extra curricular school activities. Inquiries regarding compliance procedures may be directed to the school district's Title IX officer at (509) 748-2551.

### **DRUG FREE SCHOOL, COMMUNITY AND WORKPLACE**

The school board has an obligation to staff, students and citizens to take responsible steps to assure safety in the workplace and to provide safety for the students that the staff serves. Therefore, Wishram School is designated as a Drug-Free School and Workplace.

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## **NOTIFICATION REGARDING PARENTS' RIGHT OF ACCESS TO STUDENT RECORDS**

Each year parents and students need to be reminded of the student records policy of the WSD. Parents of students or 18-year-old students who wish to review any or all of the school records pertaining to the student should contact the superintendent for an appointment. The records will be reviewed with school personnel and parents may have copies of the records for the cost of copying. Record information will not be released to most persons or agencies without the written consent of parents. Nonetheless, it is the policy of the District to forward school records, without parent consent, to schools in another district to which a student transfers. This is to facilitate the prompt placement of the student in the new school. However, parents may request a copy of the record. Without parent consent, the District forwards transcripts or other information requested by high school students, to colleges and other educational institutions to which the students are applying. Parents have the right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading. The right to file a complaint with the US Dept. of Ed concerning alleged failure by the District to comply with the requirements of FERPA can be done to:

### **TITLE IX, SECTION 504**

US Department of Education

The school board has appointed coordinator: SW

600 Independence Avenue

Paul Pickette, P.O. Box 8, Wishram, WA 98673

Washington, DC 20202

## **MAKING A COMPLAINT**

Families and students can make a formal complaint to a school district if a school or district official is not following a law or policy. Most districts have a formal complaint policy and a system to receive complaints. These policies often require parents to put complaints in writing.

Parents, guardians and students can file a confidential complaint against a school or district with the [Office of the Education Ombudsman](#), (866) 297-2597.

Parents or students who believe they were harassed or treated differently than others based on race, religion, gender, disability, sexual orientation or another reason have a right to file a complaint with the [Washington State Human Rights Commission](#) or the U.S. Department of Education Office for Civil Rights.

## **TEACHER/PARAPROFESSIONAL QUALIFICATIONS**

Currently all of our Wishram School teachers and paraprofessionals are considered to be 'highly qualified' by the State of Washington. Parents may request the professional qualifications of their child's classroom teachers by calling Mike Roberts, Supt/principal at (509) 748-2551 or drop by the school. Sec 1111(h)(6)(A); 34 CFR 200.61 (a).

## **NUTRITION PROGRAM**

For the past several years, Wishram School District has provided all breakfasts, lunches and after school snacks to all students free of charge under USDA Provision 2 guidance.

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## **WELLNESS**

Wishram School Board Policy 6700 and 6700P outlines food and beverage guidelines for food served and/or available to our students. We encourage all students to participate in our free breakfast/lunch/after-school snack programs. To view the policy, visit our website at [www.wishramschool.org](http://www.wishramschool.org).

## **VIDEOTAPING**

Wishram School videotapes teachers periodically as a tool to improve our teaching. We look at how we teach and how our students respond. These videos are for in-school use only.

Also, we periodically video record events, field trips, performances, etc. These may be posted on our website. If you do not want your child/ren to be a part of either of these processes, please call Ms. Chantler at the school 509.748.2551.

## **SURVEYS, ANALYSIS AND EVALUATIONS**

Wishram School District Policy 3232 states that no student will be required to reveal information concerning political affiliations, potentially embarrassing problems, sexual behavior or attitudes, illegal, anti-social, self-incriminating or demeaning behavior, critical appraisals of family members, privileged relationships, religious practices of the student or parents or income other than necessary to establish eligibility for a program. For further information, refer to Policy 3232 and 3232P located at [www.wishramschool.org](http://www.wishramschool.org).

## **HOMELESS STUDENTS**

Board Policy 3115 and Procedure 3115P establishes education rights for homeless students in our school. There is an informational poster available outside the school front entrance, pamphlets available right inside the front door and the entire policy can be viewed at [www.wishramschool.org](http://www.wishramschool.org).

## **SEXUAL HARASSMENT**

Sexual harassment is defined and complaint procedures can be located in Policy 6590 and 6590P on our website under Annual Legal Notifications at [www.wishramschool.org](http://www.wishramschool.org).